**Project Team Meeting**

|  |  |
| --- | --- |
| **Project Name:** | Smart Inventory iOS |
| **Purpose:** | Project Implementation |
| **Day, Date & Time:** | Friday, 11/09/2018 & 11:00 a.m. |
| **Location of Meeting:** | Library, Second floor – student success center |
| **Attendees:** | Manogna Sivangula  Vamshi Raj Jennaikode  Shruthi Patlolla  Bharadwaj Dasari  Midhun Kumar Kurapati  Naga Ravi Teja Sai Mohan Vummidi |
| **Absentees:** | None |
|  |  |

**Agenda:**

* Introductions of attendees
* Background of project
* Review of project-related documents (i.e. business case, project charter)
* Discussion of project scope, time, and cost goals
* Challenges faced in the current week development work
* Things to do for the next week.
* List of action items from meeting

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Assigned To** | **Due Date** |
| Add constraints and background to the app and maintain design consistency | Manogna Sivangula | 11/15/2018 |
| Retrieve and display the data for User profile page | Sruthi patlolla | 11/16/2018 |
| Test login functionality | Vamshi Raj Jennaikode | 11/15/2018 |
| Complete forgot password functionality testing | Naga Ravi Teja Sai Mohan Vummidi | 11/16/2018 |
| Retrieve user data from backendless database. | Midhun Kumar Kurapati | 11/16/2018 |
| Test the user profile page functionality | Bharadwaj Dasari | 10/19/2018 |

**Date and time of next project team meeting:**

11/16/2018 & 8:00 a.m. CH1350